

Handoff Communications



“I PASS THE BATON”



**Handoffs and Healthcare Transitions
with opportunities to ask
QUESTIONS, CLARIFY and CONFIRM**

I	Introduction	Introduce yourself and your role/job (include patient)
P	Patient	Name, identifiers, age, sex, location
A	Assessment	Presenting chief complaint, vital signs and symptoms and diagnosis
S	Situation	Current status, medications, circumstances, including code status, level of (un)certainly, recent changes, response to treatment
S	SAFETY Concerns	Critical lab values/reports, socio-economic factors, allergies, alerts (falls, isolation, etc.)
THE		
B	Background	Co-morbidities, previous episodes, past/home medications, family history
A	Actions	What actions were taken or are required AND provide brief rationale
T	Timing	Level of urgency and explicit timing, prioritization of actions
O	Ownership	Who is responsible(nurse/doctor/team) including patient/family responsibilities
N	Next	What will happen next? Anticipated changes? What is the <u>PLAN</u> ? Contingency plans?